



## REVIEW REQUIRED

This assessment is due for review by 18/12/2020.

### General Details

Assessor	Kate Sicolo
Assessment Date	12/11/2020
Assigned Reviewer	Kate Sicolo
Next Review Date	18/12/2020

Operation Assessed	Site - Coronavirus September 2020 operations - Fowey
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### Associated with specific area

-  Education
-  Academy Schools
-  Cornwall Education Learning Trust
-  Fowey Primary School

### Description of work area and/or activity assessed

Controls and processes to provide a safe environment for Students, Staff and Visitors coming to school during and following the Coronavirus Lockdown 2020.

Overall Current Risk

High



Persons Affected

- Children / Students
- Cleaner
- Contractors
- Employees
- Lone Workers
- Machine Operators
- Maintenance Staff
- Members of the Public
- Office Staff
- Outdoor Workers
- Pregnant Women
- Resident / Tenant
- Trainees / Young Persons
- Visitors
- Volunteers

Current Rating	Hazard Information	Task Status
<p>Medium</p> 	<p><b>Welfare</b></p> <p>1) Mixing staff delivering lessons or supervision between groups increases the potential for cross contamination.</p> <p>Measures Currently in place to prevent risk of injury</p> <p>Application of social distancing measures, sanitising hands and surfaces at regular intervals, adult supervision being in place all reduce the likelihood of transmission from person to person.</p> <p>The mixing of students between groups, and staff delivering lessons and supervision does not increase the likelihood element from "Possible" to "Likely"</p> <p>SCHOOLS SPECIFIC MEASURES BELOW</p> <p>Class bubbles with consistent staff to be maintained wherever possible. Where not possible, we will look to mixing with lunch bubbles first (so Lantic with Cannis, Gribben with Coombe and Ready money with Carne) to reduce chances of transmission.</p> <p>Staff who are routinely working across bubbles (e.g. HLTA staff and Oceans staff) given option to wear a facemask if wanted. HLTA staff directed to wear a facemask when working in Coombe classroom (as two children in room are clinically extremely vulnerable).</p> <p>TA staff from within bubbles to be used as alternative to supply staff wherever possible.</p> <p>Close records to be maintained of staff allocations so that contacts can be quickly and reliably traced if needed.</p>	<p>0 0 0</p> 

Potential Rating	Additional Controls Required
<p>Medium</p> 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium/High 	 <b>Biological</b> 2) Separation of bubbles	
Measures Currently in place to prevent risk of injury		
<p>At Fowey children each have two bubbles: a small class bubble of less than 30 children which is maintained during lesson time and a larger 2 class bubble of up to 60. Children will only meet in this larger bubble where other mitigation is in place (e.g. outside or in the hall with a distance of at least 2m between each group. Wherever possible, children will remain in a smaller bubble in all classroom sized spaces (e.g. library).</p> <p>Timetabling will separate groups to avoid interaction with other year group bubbles.</p> <p>Staff moving between year group bubbles to maintain a 2m social distancing from those within the year group bubble.</p> <p>There should not be a group gathering of the year group for assemblies or collective worship.</p> <p>Students will be directed as to travel routes day by day.</p> <p>Access to classrooms will be by external doors where available.</p> <p>At breaks students are to be supervised by sufficient staff to ensure that distancing is maintained. Each larger bubble to be allocated a separate play space to reduce the chance of cross contamination between groups. One teacher from each class to supervise at all times with a teaching assistant- higher than usual staffing ratio to ensure that children maintain safe distances between groups.</p> <p>Dining hall to be used by larger bubbles with children seated in class groups at opposite ends of the hall. Allocated table spaces to be used to ensure that children's contacts can be quickly identified.</p> <p>Dinners to be plated in the kitchen and brought out to children to ensure no queuing in dining room area as it would not be possible to socially distance this queue. Children to be directed to wait for clearing area to be empty before approaching. Children to wait for everyone in their class bubble to finish and to leave together to reduce contacts in corridor.</p> <p>Mealtimes will be staggered to minimise concurrent movement around the school site. Children advised not to return to classroom once in the hall.</p>		

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Medium/High 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium/High 	<b>Biological</b> 3) PE Separation distances at school	
<b>Measures Currently in place to prevent risk of injury</b>		
<p>AfPE have issued guidance for PE.</p> <p>Separation distances must be maintained at all times.</p> <p>No changing will be required for planned sessions.</p> <p>PE Staff must plan lessons to ensure that students maintain separation distance at all times.</p> <p>No contact or close proximity sports to be played until further notice.</p> <p>All equipment will be required to be cleaned between year bubbles</p> <p><b>SCHOOLS SPECIFIC MEASURES BELOW</b></p> <p>PE timetabled across the week so that only one bubble is undertaking PE at any one time. Where possible, all PE to be taught outside. Children to use their own outdoor space where possible so that there is no mixing between groups.</p> <p>PE calendar amended so that lowest risk activities which require little or no contact (e.g. cricket and athletics) are practiced during the winter months. Yoga to be delivered outdoors wherever possible or with single bubbles with a distance of at least 1m between every child in large space.</p> <p>Hall to be well ventilated during any sports activities.</p> <p>Children to wear trainers to school- no changing into PE kits in the Autumn term so no need for changing spaces to be shared between bubbles.</p> <p>All shared equipment to be labelled when used and then not used for 72 hours. Sports timetabled throughout the year to ensure that there should be minimal need for equipment sharing (e.g. no two bubbles to do basketball in the same term).</p>		

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Medium/High 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium/High 	 <b>Biological</b> 4) Use of shared equipment by students in practical subjects	
Measures Currently in place to prevent risk of injury		
<p>Guidance has been issued by CLEAPSS for Science, DT and Art on how this can be achieved safely in science labs 08/07/2020.</p> <p>Individual pouches of new equipment purchased for all children.</p> <p>Enough equipment (e.g. play dough) provided for each child to have their own set and disposed of at the end of each day.</p> <p>All EYFS equipment used to be cleaned each night.</p> <p>Shared large equipment (e.g. PE equipment) labelled once used by a group and then stored in PE cupboard/ maths cupboard etc until 3 days have passed.</p> <p>Equipment not to be used by any other group in this time.</p> <p>Library boxes to ensure returns are kept sealed for a week after return and are then put back on the shelf.</p> <p>MS Surfaces and books borrowed by children during lockdown collected back in by Friday 17th July and stored securely until Sept so we can be certain they are free from any contaminants. MS Surfaces then divided into sets for each bubble so that there is no need to share across different groups.</p> <p>New set of laptops purchased so that home learning devices can be kept separately to school devices.</p> <p>Separate procedure in place for reading books (attached)</p>		

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Current Rating	Hazard Information	Task Status
Medium/High 	<b>Behaviour</b>  5) Student misbehavior following Lockdown absences	
Measures Currently in place to prevent risk of injury		
<p>Students are expected to follow the normal Academy behavior system in school.</p> <p>The behaviour procedures have been amended and internal exclusion and moving classrooms are not an option at the moment (would compromise bubble system). Golden Rule system with Golden time implemented for 2020-2021.</p> <p>New home school agreement to reflect covid-requirements sent to all parents.</p> <p>Behaviour procedures, golden rules and home school agreement attached.</p> <p>Training for all staff in new rules and supporting pupil wellbeing. Focus in first two weeks on pupils mental health with wellbeing lessons daily in each class.</p> <p>If students are disruptive and do not respond to direction they will be sent home.</p>		

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Medium/High 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium 	<b>Safeguarding</b>  6) Students at risk due to Safeguarding Systems not being in place	
Measures Currently in place to prevent risk of injury		
<p>Vulnerable students are identified and attendance monitored to ensure their safety. Regular contact maintained with all children with known social workers.</p> <p>School to have a professionally curious approach and to raise concerns as needed. School to escalate using professional differences policy if needed.</p>		

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Medium 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium/High 	 <b>Biological</b> 7) Coronavirus (Covid-19) Safe Separation distances being breached	
<b>Measures Currently in place to prevent risk of injury</b>		
<p>The guidance is to have 1+m between people at all times. Due to the size of classrooms at Fowey this will not always be possible. Furniture to be placed in a way which best minimises pupil contact. Pupils to be allocated a table space which is used at all times to ensure that there is minimal mixing.</p> <p>Seating in rows is having a very negative impact on teaching and learning in Y5/Y6 as children are not able to work well with each other and the teacher is not able to circulate in the room as we are accustomed to. We are concerned that this isn't allowing the children to work as well as they can.</p> <p>To better enable learning, children in Year 4,5 and 6 will no longer sit in formalised rows.</p> <p>We will inform parents of this decision on 12.11.20.</p> <p>In order to reduce possible cross-contamination we will continue to use a set seating plan. Children will have one set seat and will not move for English, Maths and Projects. The class teacher will circulate around the room but will ensure that contact with any one specific group of children is kept to less than 15 minutes. Adults in Y4/Y5 and Y6 will wear a mask when working with any child 1-1 for more than 1 minute at a distance of 1m or less. Masks will not be worn if adults are working at a greater distance than 2m.</p> <p>Children to remain in class bubbles throughout the day.</p> <p>Access to classrooms will be by external doors where possible.</p> <p>The main corridor has 2m distanced marking which are used to line children up at the beginning and end of the day in family groups. 2m distance must be maintained during pick up and drop off as bubbles are mixed. Children line up on markings at front in morning and afternoon- parents advised to stand to the side and 2m distance maintained. Children invited into the building in staggered family groups.</p> <p>At breaks students are to be supervised by sufficient staff to ensure that distancing is maintained.</p> <p>Mealtimes will be staggered to minimise concurrent movement around the school site. Two class bubbles to use hall at the same time. Seating plans in place.</p> <p>Where intimate care is to be provided to a student, suitable PPE is to be worn to protect staff. Individual intimate care plans to form part of individual risk assessments for those children.</p> <p>Where possible, children seated facing forwards.</p>		

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Current Rating	Hazard Information	Task Status
Medium/High 	 <b>Biological</b> 8) Cross contamination between classrooms and users	
Measures Currently in place to prevent risk of injury		
<p>Education Covid-19 poster used around the school. All classrooms have sinks for hand washing.</p> <p>Hand sanitiser foam/gel available at all entry and exit points- children to be trained to use this regularly throughout the day. All children to sanitise hands on arrival at school and then as entering classroom. Agreed points throughout the day for hand washing and hand sanitising.</p> <p>Lessons held with all children on the importance of hand washing and making sure this is done correctly.</p> <p>Classrooms to be cleaned at the end of the school day employing sanitising agents to include keyboards and touch-screens. Particular attention is to be paid to contact areas such as doors and desks. Staff to clean high contact areas regularly throughout the day. Cleaning caddies of cleaning equipment provided in every room.</p> <p>Black bin bags will suffice to collect non-bio routine waste and used sanitising wipes.</p> <p>Yellow bio hazard bags should be used for personal contact Personal Protective Equipment (PPE) when finished with or any waste from children with symptoms. Yellow bins placed in Green Room, medical room and in isolation room.</p> <p>All building users should wash their hands following the Public Health England (PHE) instructions whenever practically possible.</p> <p>Promote the 'catch it, bin it, kill it' approach in all classrooms with snuffle stations set up. Spare jumpers available in classrooms for any contaminated during the school day.</p> <p>For individual and very frequently used equipment, such as pencils and pens, all staff and pupils have been provided with their own items which are not shared.</p> <p>Classroom based resources, such as books and games, can be used and shared within the bubble; these should be cleaned regularly, along with all frequently touched surfaces. Separate procedure in place for reading books and use of the library.</p> <p>Resources that are shared between classes or bubbles, such as sports, art and science equipment should be cleaned frequently and meticulously and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles.</p> <p>Outdoor playground equipment is located within the bubbles for individual bubble use only. Children from different bubbles should never use the equipment of another.</p>		

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Medium/High 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium/High 	<b>Fire Safety</b> 9) Fire Assembly Points and Routes breaching Safe Separation guidance	
Measures Currently in place to prevent risk of injury		
<p>Safe separation of 2m is to be maintained as far as practical when evacuating from the building between year group bubbles and staff.</p> <p>Assembly points have been positioned with signage and will be advised for each group and separation distances enabled between class bubbles.</p> <p>No unannounced drills will take place, a walk through will be planned during the first weeks back in school to familiarize staff and students with the new routine.</p> <p>Children will all use an external exit door as per usual procedure. External doors feed onto path- it will be impossible for children to maintain distancing while on this path. Risk minimised by being outdoors and adults ensuring that children move swiftly and calmly maintaining their bubbles wherever possible.</p> <p>Children to return into the building in bubbles with sufficient gap in between to ensure adequate distancing.</p>		

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Current Rating	Hazard Information	Task Status
Medium/High 	<b>Travel</b> 10) Home to school transport	
Measures Currently in place to prevent risk of injury		
<p>Students to hand sanitizer hands when leaving and boarding school transport.</p> <p>Bins to be provided for face coverings when students leave transport. Sealable plastic bags also provided where face masks are reusable.</p> <p>Children using taxis are in different bubbles and are therefore close contacts. County cannot fund multiple taxis for each bubble. Children asked to follow county guidance and wear a facemask in the taxi. Space for removing facemask safely allocated at front of school with age appropriate information on how to do this. Children to be supported by staff where needed.</p> <p>Bubbles to be brought to transport separate from one another.</p>		

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Current Rating	Hazard Information	Task Status
Medium/High 	<b>Other (See: Hazard Details)</b> 11) SEND provision to students with education, health and care plans.	
Measures Currently in place to prevent risk of injury		
<p>Specialists, therapists, clinicians and other support staff should ensure they minimize contact and maintain as much distance as possible from other staff.</p> <p>Where intimate care needs to be provided to these students and social distancing is not possible, suitable PPE should be used. Individual intimate care plans in place for children who need this.</p> <p>Individual risk assessments in place for all children with EHCP returning to school.</p> <p>Those students classed and extremely clinically vulnerable, clinically vulnerable will require a individual assessment of their needs and the extra provision that maybe required.</p>		

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Medium/High 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium/High 	<b>Biological</b> 12) Staff and students classed and extremely clinically vulnerable, clinically vulnerable or BAME at increased risk.	
Measures Currently in place to prevent risk of injury		
<p>Each member of staff or student has a personal risk assessment outlining the control measures for them.</p> <p>Risk assessments to be reviewed regularly.</p> <p>2 children in Coombe classroom were previously assessed as being extremely clinically vulnerable. Neither have been identified as CEV during lockdown 2. The parent of one child has elected to keep him at home so remote learning has been provided. Additional measures for that room- cleaners requested to do an enhanced clean of that room every day, ventilation especially important with one child sat next to the window, minimise all contact between the two shielding children, staffing to remain as consistent as possible for that bubble- no supply teachers in Coombe. No visitors to be allowed in Coombe classroom at any time.</p>		

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Medium/High 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium/High 	<b>Welfare</b> 13) Lack of socially distance staff welfare facilities	
Measures Currently in place to prevent risk of injury		
<p>Staff welfare areas are only used a staff rest space. No work areas within staffroom.</p> <p>Staff rooms limited to six members of staff.</p> <p>Staff advised to maintain social distancing when using the staff room. Alternative staff room established in Polridmouth and staff allocated a room to reduce gathering.</p> <p>Staff asked to ensure only 1 person in PPA room or copier room at any time.</p> <p>Door to staff room to remain open when in use to promote good ventilation.</p>		

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Medium/High 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium 	<b>Welfare</b> 14) Mental health of staff/students returning after isolation and anxiety of coronavirus	
Measures Currently in place to prevent risk of injury		
<p>Information about where staff can seek help shared by the CELT exec. as part of Cornovirus update No: 22 3/7/2020. they include sign posting to places that are offering support include NAHT and the 'Thrive app'.</p> <p>Training for all staff on supporting their own mental health and supporting each other during this time (inset 1st Sept).</p> <p>Schools have been keeping in regular contact with students to check in on their educational, safeguarding and mental well being.</p> <p>Staff should be mindful of students mental well being and impact of isolation for them and to use their pastoral routes for access support for their students.</p> <p>Training for all staff in working with pupils to support good mental health. Lesson resources provided. 6 wellbeing and mindfulness lessons planned for each class to be delivered in Autumn 1.</p> <p>Range of books on mental health and wellbeing purchased for library and available for children to borrow.</p> <p>Headspace app and R-Time to be used in classrooms daily.</p> <p>Worry box in every class.</p> <p>Information shared with all parents by e-mail about steps school is taking to support the children's mental health with links and resources provided for home use.</p>		

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Current Rating	Hazard Information	Task Status
Medium/High 	<b>Other (See: Hazard Details)</b>  15) Lack of PPE to carry out normal operations	
Measures Currently in place to prevent risk of injury		
<p>The task should be re-assessed if the hazard requiring PPE can be eliminated.</p> <p>Staff informed that no task should be undertaken if the appropriate PPE, as set out in the task's risk assessment is not available.</p> <p>1st aid must ensure they have disposable aprons, face shields, gloves and face masks of at least FFP3 or N99 standard. A good stock is in place of this PPE. Catherine Dowrick will monitor stock levels and reorder as needed.</p> <p>Gloves, medical masks and aprons are required at least 5 times daily for intimate care.</p> <p>Full PPE including respirator masks is required for AGP carried out on site. Risk assessment for specific child includes this equipment. Additional stocks held onsite and more ordered as needed.</p> <p>Staff instructed that no personal care or AGP should be done without sufficient PPE. If an emergency, advice should be sought from KSi or MB if KSi out.</p>		

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Current Rating	Hazard Information	Task Status
Medium 	<b>Ergonomics</b>  16) Musculoskeletal disorders as a result of using display screen equipment at home	
Measures Currently in place to prevent risk of injury		
<p>Staff should be reminded of display screen equipment best practice.</p> <p>If staff have moved office space around to social distance themselves from others a new display screen equipment assessment must be made on the work area and staff should contact their local display screen equipment assessor to do this.</p>		

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Medium 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium/High 	<b>Ventilation</b> 17) Poor ventilation in work spaces	
Measures Currently in place to prevent risk of injury		
All rooms at Fowey have opening windows, many have skylights and all classrooms have external doors which open to the field. Door stops provided in all classrooms and windows to be open to allow a continuous flow of air through the room.		
Be mindful that fire doors must be closed when there is no one in the room.		

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Medium/High 	<b>No Remedial Actions Entered</b> If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.

Current Rating	Hazard Information	Task Status
High 	<b>Biological</b> 18) Confirmed case of COVID-19	
Measures Currently in place to prevent risk of injury		
Schools must ensure they understand the NHS Test and Trace process and how to contact their local Public Health England Health Protection team.		
Headteacher has completed the PHE webinar for school return and PHE webinar on Covid-testing.		
PHE South West Centre Health Protection Team, Follaton House, Plymouth Road, Totnes, TQ9 5NE Phone: 0300 303 8162 option 1 then option 1 Out of hours for health professionals only: 0300 303 8162 (option 1)		
Flowchart of actions displayed throughout school and key staff fully trained in what actions should be taken if a case is confirmed.		
Schools must ensure that staff members and parents/carers understand that they will need to be ready and willing to:		
<ul style="list-style-type: none"> <li>• book a test if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit</li> <li>• provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test &amp; Trace</li> <li>• self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19)</li> </ul>		
Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS testing and tracing for coronavirus website, or ordered by telephone via NHS 119 for those without access to the internet.		
<a href="https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-an-antigen-test-to-check-if-you-have-coronavirus/">https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-an-antigen-test-to-check-if-you-have-coronavirus/</a>		
Schools should ask parents and staff to inform them immediately of the results of a test:		
<ul style="list-style-type: none"> <li>• if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.</li> <li>• if someone tests positive, they should follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.</li> <li>• If schools have two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID19) is suspected, they may have an outbreak, and must continue to work with their local health protection team who will be able to advise if additional action is required.</li> </ul>		

Current Rating	Hazard Information	Task Status
	<p>If anyone refuses to have a test and has symptoms, school will contact PHE for advice on how to proceed which may include isolating other children as a precautions.</p> <p>Cleaning and disinfection</p> <p>Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids can be cleaned thoroughly as normal.</p> <p>All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including:</p> <ul style="list-style-type: none"> <li>• objects which are visibly contaminated with body fluids</li> <li>• all potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells</li> </ul> <p>Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below:</p> <ul style="list-style-type: none"> <li>• use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine</li> <li>or</li> <li>• a household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer's instructions for dilution, application and contact times for all detergents and disinfectants</li> <li>or</li> <li>• if an alternative disinfectant is used within the organisation, this should be checked and ensure that it is effective against enveloped viruses.</li> </ul> <p>Avoid creating splashes and spray when cleaning.</p> <p>Any cloths and mop heads used must be disposed of and should be put into waste bags as outlined below.</p> <p>When items cannot be cleaned using detergents or laundered, for example, upholstered furniture and mattresses, steam cleaning should be used.</p> <p>Any items that are heavily contaminated with body fluids and cannot be cleaned by washing should be disposed of.</p> <p>Waste from possible cases and cleaning of areas where possible cases have been (including disposable cloths and tissues):</p> <ol style="list-style-type: none"> <li>1. Should be put in a plastic rubbish bag and tied when full.</li> <li>2. The plastic bag should then be placed in a second bin bag and tied.</li> <li>3. It should be put in a suitable and secure place and marked for storage until the individual's test results are known.</li> </ol> <p>Waste should be stored safely and kept away from children. You should not put your waste in communal waste areas until negative test results are known or the waste has been stored for at least 72 hours.</p> <p>Regular PHE information will be shared with parents via e-mail and social media (e.g. how to correctly use a covid test kit, locations of priority post boxes) to ensure that awareness of what to do is high among families in advance of tests being needed.</p>	

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Current Rating	Hazard Information	Task Status
Medium 	<b>Other (See: Hazard Details)</b> 19) Contingency for remote learning and working	
Measures Currently in place to prevent risk of injury		
<p>Schools must have a plan in place that can be quickly and effectively implemented for remote learning should a year group bubble be required to self-isolate.</p> <p>Schools must also have a plan for how staff that are required to self-isolate as part of track and trace can work effectively from home.</p> <p>See attached home learning plan.</p> <p>Home learning packs in office ready to be sent home immediately with any child who is sent home from school with symptoms. Doodle English subscription purchased to enhance online offer. All children to be sent home with login details by Fri 11th Sept so that they can access home learning in Maths and English immediately. Class teachers to be in touch within 48 hours to discuss work which can be completed at home.</p>		

Potential Rating	Additional Controls Required
Medium 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium 	<b>Other (See: Hazard Details)</b> 20) Contractors access for essential work during lesson school times	
Measures Currently in place to prevent risk of injury		
<p>Contractors are to be arrange outside of school times as far as reasonable practicable. Information sheet for contractors given to all when they arrive on site.</p> <p>All contractors required to wear a mask when in possible contact with children. Contractors are not able to access Coombe classroom in the school day without the permission of the headteacher (shielding children would need to be placed elsewhere).</p> <p>Contractors that are required to operate during these times should submit their Risk Assessment Matrix (RAMS) to the school on the steps they have put in place to minimise cross contamination from them moving between sites.</p> <p>Contractors are to follow all process and procedures at the school and maintain 2m social distancing from all staff and students at all times.</p>		

Potential Rating	Additional Controls Required
Medium 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium/High 	<b>Biological</b> 21) First Aid for illness, injuries or suspect Coronavirus infection	
<b>Measures Currently in place to prevent risk of injury</b>		
<p><b>Illness:</b></p> <p>Basic Life Support (BLS):</p> <p>BLS guidance has changed for the duration of the pandemic.</p> <p>Children and infants BLS guidance remains as previously published, including rescue breaths.</p> <p>Adult BLS does not employ rescue breaths, use CPR compressions only until the emergency services arrive and take over.</p> <p><b>Injuries:</b></p> <p>To treat injuries the separation distance will necessarily be dispensed with.</p> <p>Minimum number of people to deal with the casualty, using barrier contact / contamination prevention - gloves, mask, plus apron or suit if time permits.</p> <p>Carefully clean up surfaces affected with sanitiser, dispose of bio-waste in yellow bags</p> <p>Coronavirus (Covid-19):</p> <p>Coronavirus symptoms are a fever / high temperature or a new, continuous cough or loss of the sense of smell or taste. (Gov.uk)</p> <p>Students with suspect Coronavirus symptoms will require the person to be segregated when showing symptoms seek advice from NHS 111.</p> <p>Adults with suspect Coronavirus symptoms will require the person to be segregated, alternatively if they have transport they should leave the site as soon as practical.</p> <p>A protocol for the management of groups where one member of the group shows symptoms of Covid-19 and goes home is to be in place:</p> <p>Those they have been groups with should monitor their health for 14 days, the likelihood of transmission in school is very low due to the distancing and cleaning regimes.</p> <p>Areas where those displaying symptoms have been are to be thoroughly sanitised.</p> <p>Please see attached school documents</p>		

Potential Rating	Additional Controls Required
Medium/High 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

Current Rating	Hazard Information	Task Status
Medium 	 <b>Other (See: Hazard Details)</b> Singing in groups under current restrictions	
Measures Currently in place to prevent risk of injury		
<p>We recognise that singing in groups represents an increased risk of Covid- transmission. However, singing is very important to the ethos of our school and we want to continue singing while putting suitable mitigation in place to lower risk.</p> <p>Singing in Classrooms</p> <p>Singing will be permitted in classrooms, but only where voices are kept at normal talking volume. Staff will be mindful of playing music loud and will encourage children to sing quietly. During all singing sessions in classrooms all windows and (if possible) external doors will be opened more widely and children will be spaced apart (e.g. singing at desks rather than all sat on the carpet). In EYFS and Y1 (where risks are lower as children are younger) children may sit together on the carpet to sing as long as their volume is no higher than a usual speaking voice and that ventilation is improved during this time.</p> <p>Adults will remain 2m away from children while they are singing.</p> <p>Children will be side by side, rather than opposite, where possible.</p> <p>Groups of children singing at volume</p> <p>We will need to record groups of children singing loudly for our nativity and carol concert. All singing at a loud volume will take place in the hall. There will only be a maximum of ten children taking part who will all come from the same bubble. Adults will remain at least 2m from children singing at all times, all windows and doors will be kept open to improve ventilation. Singing periods will be kept as short as possible and certainly for 15 mins max. The space will be ventilated between groups of children.</p> <p>The hall has a very high vaulted ceiling.</p> <p>Children will stand side by side and will be socially distanced, where possible.</p> <p>If a larger group of children need to sing together, they will need to go outside.</p> <p>We will not use microphones due to the difficulties in cleaning this equipment between children.</p> <p>Children will only be able to sing with children who are also in their bubble.</p>		

Potential Rating	Additional Controls Required
Medium 	<p><b>No Remedial Actions Entered</b></p> <p>If there are any reasonably practicable actions which can be taken to reduce the risk associated with this hazard please use the form above to enter them.</p>

 Related Files